

Insurance requirements for FAC-26-104

Fire Station HVAC Modernization

File: FAC-26-104-Insurance-Requirements.pdf

DEMONSTRATION DOCUMENT

Prepared for the fictional City of Westbridge, Ohio. This file is not an instrument of any real government. It does not certify a firm, a product, or a person.

Insurance the city requires

For Fire Station HVAC Modernization (FAC-26-104), the contractor keeps the coverages below in force through final acceptance. These are the city's minimums for this demonstration solicitation. An addendum that states a different limit controls.

- Commercial general liability: \$1,000,000 per occurrence and \$2,000,000 aggregate, naming the City of Westbridge as an additional insured.
- Automobile liability: \$1,000,000 combined single limit for vehicles used on the work.
- Workers' compensation: as required for employers under Ohio law.

Upload the certificate in the vendor portal. This file is the requirement. It is not a certificate, and it names no insurance company and no policy number.

Procurement Office

City of Westbridge Procurement Office

400 Civic Center Plaza, Westbridge, OH 44601

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Monday through Friday, 8:00 AM to 4:30 PM

How to read this file

Read this file with the record on the City of Westbridge procurement portal. If a date, a price, or a requirement differs, the portal record and any published addendum control.

The public page lists the current version of a solicitation file. An earlier version with the same file name stays on the staff record. A file a person uploads replaces this demonstration copy for that version.

Submit questions through the portal before the question deadline. The city publishes the question and the answer to every bidder and does not name the firm that asked.

Bids and proposals stay sealed until the submission deadline passes and an authorized officer records the opening. A late submission is not opened.

What this file does not do

- It does not certify a license, a bond, or an insurance policy.
- It does not name a surety, an insurer, or a product approval.
- It does not change the portal record.
- It does not open a sealed bid. Opening is a separate recorded act.
- It is not a signature page unless the file itself is a form the bidder completes.

Where the rest of the record lives

- Solicitation page: scope, schedule, requirements, and the current files.
- Questions and answers: published to every bidder, with the asking firm unnamed.
- Addenda: written changes after posting. Acknowledge each one before you submit.
- Award page, after the city publishes it: the decision and the tabulation the city released.

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- Contract page: the current value, the term, and each public change order.

Keep a copy of the file you relied on. If the city posts a new version, the version number on the portal tells you which copy is current.

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